



The Anglican Churches of Pictou County

31 December 2016 Annual Report

A.C.P.C. Annual Report 2016

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ACPC Annual Meeting Minutes
Christ Church, Stellarton, Feb. 28, 2016

PRESENT: Chair, David Harrison, Treasurer, Judy Austin, Joyce Marcipont, Rev. Darlene Jewers, Rev. Aidan Kingsbury, Fern White, Jason Ferguson, Stacey Ferguson, Faye Glennon, Bill Atwater, Valda Reid, Alice MacLean, Jay Talbot, and Dianne Hardy.

OPENING PRAYER: Rev. Darlene opened the meeting with a prayer.

ADOPTION OF AGENDA: Moved by Rev. Aidan, seconded by Dave Harrison.
Motion Carried

ANNUAL MEETING MINUTES, Feb. 20, 2015: Moved by Fern White and seconded by Judy Austin to adopt the minutes. Motion Carried.

BUSINESS ARISING FROM THE MINUTES: No questions were presented.

Rector's Report: No questions were presented.

ACPC CHAIR REPORT: A question re maintenance and repair costs being shared by all churches. Fern White did not agree with sharing the major costs of upkeep of the rectory. An explanation followed by Dave Harrison and Rev. Aidan that it is Diocesan property and ACPC is bound to share in the expense and upkeep of it.
No further questions.

Spiritual Development Report: Rev. Darlene suggests having one group to represent all four Anglican churches in ACPC. There is more work to be done forming the group and planning a meeting. Rev. Lisa Vaughn came to a meeting at Christ Church with representatives of the four churches and was well received.

Statistics: Correction should be made in ACPC Statistics, to reflect St. James' Church did have one (1) baptism.

MOTION TO ADOPT REPORTS: Moved by Jason Ferguson and seconded by Bill Atwater to adopt the reports. Motion Carried.

Receiving Financial Report for 2015

There were some questions re photocopier lease or purchase and service contract. No definite information is available until ACPC council meets to discuss the options.

Moved to Accept the 2015 Financial Report by Judy Austin and seconded by Dave Harrison. Motion Carried.

BUDGET 2016

It was suggested by Rev. Aidan to change NSOM conferences to CAPP conferences.

Motion to Receive Budget.

Question re Outreach Donations. Refers to Discretionary Funds.

Some discussion on Help Line disbanding. Possibly a new group to head up Help Line again.

Motion to receive 2016 Budget.

All in favor. Motion Carried.

Elections:

Chair: David Harrison

Vice-Chair: Dianne Hardy

Secretary: Jennifer Chapman

Treasurer: Judy Austin

Motion to adjourn the meeting by Rev. Darlene, seconded by Rev. Aidan.

**Respectfully submitted by Dianne Hardy
Secretary pro-tem**

Rector's Annual Report for 2016 to ACPC

"Just as the body is one and has many members, and all the members of the body, though many, are one body, so it is with Christ. For in the one Spirit we were all baptized into one body . . . now you are the body of Christ and individually members of it."

1 Corinthians 12:12-13a, 27

13a, 27

I am now in my second year as your Rector and I continue to learn and be amazed with the wealth of resources and generosity the communities of ACPC have to offer. As I look back, there is so much for which I am grateful. We are blessed with an abundance of leaders in all four communities, leaders who have a desire to learn and to grow, and to reach out in love to fellow parishioners, the wider community, and even the world.

We began the year with the scheduled visit from Rev. Lisa Vaughn, the Parish Vitality Coordinator. In her report Lisa names many strengths for ACPC, the most important being that the parishioners are "energized by faith" which is a vital mark of a healthy church. She also presented a list of questions for us to prayerfully discern regarding our future life and ministry together or as separate units, considering our strengths and assets as we work toward establishing and developing our mission. We will be revisiting these questions this year.

The annual covenant review did not happen in 2016 for various reasons; this is a priority for the near future as soon as the Archdeacon is available. In the mean time I will add this clause as a reminder: **All requests for Sacramental Ministry (i.e. Baptism, Marriage, Burial, Ministry to the Sick, Reconciliation) shall be directed to the Rector, as team leader, or if contacted directly referred by the Associate Parish Priest to the rector, who may at her discretion, refer them to assisting Clergy for response and ministry.**

Several people have expressed interest in taking the Lay Readers course, as well as many already licensed wish a refresher course. As the need for this ministry is increasing I will be putting energy into a training program. There is also a great need for trained lay pastoral visitors, I have a program for this and will introduce it when time allows.

It has been a busy year and we have much to celebrate and be thankful for. From the service for Bruce and Eleanor in celebration of their 70 plus years of ministry to the public Forum on Physician Assisted Death, the 165th Anniversary of Christ Church, and the confirmation of Carol, Victoria, and Katelyn Dunn at St. Paul's in Antigonish, and all worship in between, we give all thanks to God.

With the introduction of Wednesday night services that rotate from church to church, people from all the congregations have been coming together for a time of worship and fellowship. Many have inquired about the possibility of having one combined service on fifth Sundays, this can become a reality with a bit of organization and input from the spiritual development team, and anyone else interested.

A very special thank you to the leadership and ministry of the ACWs, Helping Hands, Womens Group, and Social Clubs for their tireless efforts to raise funds to keep our buildings open so worship can continue in each community. Also, to the councils of ACPC, please know your commitment and dedication is very much appreciated, without which we could not function.

I am not going to name all events or people who are involved in various roles for fear of forgetting someone. All of that being said, I would like to remind all of you that everything we do we do together to the glory of God. All worship is liturgy, the work of the people together in community. No one is singled out for special recognition, glorification or gratification. We worship together, of course there is a leader but an audience of ONE.

I look forward to 2017 with great anticipation that the Spirit is alive and will be moving in new and wondrous ways. It is a n honour to host the Diocesan Mission School here in ACPC and I encourage as many as possible to register for and attend. It is a wonderful learning opportunity, with people from all over the region, and will help us discern what is the mission for our communities here as well as ACPC as a whole.

From the report of Lisa Vaughn, *“Parishes that seek enduring vigor base their decisions on being mission-oriented (outward looking). A PARISH REDEVELOPMENT & DISCERNMENT PLAN (launching a new era of vital ministry) provides the solid foundation for sustainable ministries, congregational viability and vitality. Strategies and decisions based on parish survival (inward looking and quick fixes) merely buy congregations some time. Decline is almost always inevitable. Long term vitality and growth require a defined plan, time and effort, and the results are lasting and bear more spiritual fruit.”*

Lisa also added, “The Anglican Parishes of Pictou County and their leaders possess more than adequate ability and resources (both within the parishes and outside) to embark upon a fresh, forward-looking approach to sustainable, healthy vital ministry. What will be required is a dedicated willingness to try, an optimistic attitude, a commitment to persevere, lots of prayer and a deeply-rooted trust and reliance on God.”

Every day continues to be a learning experience. I give thanks to God each day for leading me to ACPC. Along with joys there are many challenges, but together and with God’s help and guidance we will continue the ministry Jesus entrusted us with, to be His presence, his hands and feet and heart, here and now. Thanks be to God.

Yours in Christ,
Rev. Darlene

ACPC Chair’s Report 2016

We began last year with a visit from the Parish Vitality Coordinator, the Rev. Lisa Vaughn. She noted, in her report that we are “energized by faith,” a mark of a healthy church. She also left us a number of questions that we need to address.

As there was a decline in attendance at weekly Wednesday evening services at Christ Church, it was decided to replace them with monthly services, held on Wednesday evenings, rotating around the churches of ACPC. These have been quite well attended.

A major initiative this year, organized by the Rev. Kingsbury, was the Forum on Assisted Dying that was held at Christ Church. This was open to members of all churches and was well attended.

ACPC supported Loretta Armsworthy in her discernment process.

As part of the SAF'R Church initiative, it is required that those of us in positions of responsibility have criminal record checks performed and filed with the Diocese. There is no cost for doing this as we are a volunteer organization. They need to be completed as soon as possible.

Unfortunately, the annual Covenant Review did not occur this year due to a number of circumstances. Hopefully the Archdeacon will be available early in 2017.

In 2016 A.C.P.C. Council met every two months, rotating around the congregations. We have been holding afternoon meetings, rather than evening meetings as most of us dislike driving at night! This practice has been working well.

ACPC purchased new songbooks for the Men's Choir to use during their services at the various nursing homes.

ACPC provided funds for the Women's Retreat.

The past year has been a struggle financially for most of the parishes belonging to ACPC, we did manage, however, to meet all our financial obligations.

We continue to hold a large surplus in our bank account, this is because we need to replace the roof on the rectory. This was supposed to have been completed this year, unfortunately the company that had been engaged to do the work ceased to exist- we did not find out about this until it was too late in the season. This was compounded by the rules that the Diocesan Insurer has rightly insisted that we follow: all companies contracted by us need to supply us with confirmation of Workers Compensation and Insurance coverage. We found that some of the companies that we were in contact with were not covered. We feel now that we have a company that is qualified to do the work next summer. Scotia Plumbing and Property Maintenance has been doing some excellent work on Christ Church and we expect to hire them to do the rectory roof.

As well as the roof, we may well be required to provide handicapped access to the rectory. This will mean the construction of a ramp to the front door.

In mid-January 2017, we were informed by Bishop Cutler that the Rev. Aidan would be retiring on January 31. Aidan has dedicated many decades to the life of our church, both at the parish, ACPC and diocesan levels. His contributions are very much appreciated and he will be missed. I especially appreciated one of Aidan's many abilities at meetings: his uncanny ability to listen to a disagreement and suggest another approach to achieve a resolution.

David Harrison
Chair
Anglican Churches of Pictou County

ACPC Statistics 2016

	Marriages	Baptisms	Funerals
St. Bees'	0	0	10
Christ Church	0	1	15
St. James'	0	1	10
St. Alban's	0	0	0

Anglican Churches of Pictou County
Financial Statement Ending December 31, 2016

Opening Balance December 31, 2015 \$21,011.49

Receipts

Total Revenue \$100,153.79

Expenditures

Total Expenses \$96,937.46 \$3,216.30
\$24,227.79

Closing Balance December 31, 2016 \$24,227.79

Bank Reconciliation

Bank Balance December 31, 2016 \$24,799.07
O/S Cheques December 31, 2016 \$571.28

Cheque Book Balance December 31, 2016 \$24,227.79

O/S Cheques:

454 \$50.87
1194 \$17.24
1195 \$503.17
\$571.28

Submitted by: Judy Austin
Prepared by: Meredith Sheehan
Audited by:

2016 Anglican Churches of Pictou County Detailed Report of Receipts & Expenditures

Receipts:	Actual 2016	
Christ Church		36,984.24
St. James		32,677.32
St. Bees'		25,413.60
St. Alban's		780.00
HST Rebate		1,491.49
Memorials		100.00
Repayment from other churches/persons		1,626.31
Miscellaneous		617.90
Miscellaneous		300.50
Miscellaneous		162.40
TOTAL REVENUE		100,153.76

EXPENDITURES

CHRIST CHURCH RECTORY

Fuel		3,251.38
Power		1,054.25
Water		429.56
Phone		-
Maintenance		231.45
Capital Maintenance Projects		-
Taxes		2,300.48
Insurance		907.00
Shaw Direct		224.12
Miscellaneous		368.00
Total Rectory Expenses		8,766.24

OFFICE AND GENERAL ACPC EXPENSES

Stipend		40,273.33
Pension Admin Fee		674.88
Mileage		7,172.37
Office Manager Wages & Benefits		17,933.19
Phone - Cells		1,886.38
Phone - Office		2,750.75
Office Insurance		10.00
Office Supplies		1,093.04
Church Service Supplies		3,005.44
Postage		382.43
The News		633.30
Photocopier Service Agreement		3,076.85
Photocopier Lease		3,075.68
Office equipment purchase/repair		-
Copyright Licensing		313.60

Web Site	235.60
Youth Group	-
Pictou County Council of Churches	75.00
Northumbria Regional Council	25.00
EFM Program	-
CAPP Program	2156.35
Other Conferences/programs	1204.03
Gifts	1170.09
Outreach donations	-
Bank Service Fees	381.60
Miscellaneous	323.96
Miscellaneous	318.35
Miscellaneous	
sub total	<u>88,171.22</u>
TOTAL EXPENSES	96,937.46

submitted by: Judy Austin
Prepared by: Meredith Sheehan
audited by: Gerry Mercer

Budget 2017

INCOME

Monthly balance brought forward	18,000.00
Christ Church	37,540.92
St. James'	32,642.16
St. Bees'	24,022.44
St. Alban's	780.00
HST	1,500.00
Memorials	0.00
Repayment for other churches	0.00
Miscellaneous item	0.00
TOTAL REVENUE	<u>96,485.52</u>

EXPENDITURES

Fuel	3,300.00
Power	1,320.00
Water	429.56
Maintenance	504.00
Capital Maintenance Projects	17,500.00
Taxes	2,400.00
Insurance	1,300.00
Shaw Direct TV	216.00
Miscellaneous item	<u>0.00</u>
Total	26,753.56

**OFFICE AND GENERAL ACPC
EXPENSES**

Stipend	42,847.60
Pension admin fee	700.00
Mileage	7,200.00
Office Manager Wages & Benefits	19,248.00
Phone - cells	1,908.00
Phone - Office	2,880.00
ACPC Office insurance	10.00
Office Supplies	1,200.00
Church Service Supplies	600.00
Postage	408.00
The News	900.00
Photocopier service agreement	2544.00
Photocopier Lease (128.03/month)	1536.36
Office equipment purchase/repair	300.00
Copyright Licensing	350.00
Web Site	240.00
Pictou Co. Council of Churches	75.00
Northumbria Regional Council	25.00
EFM Program	240.00
CAPP Conferences	800.00
Other conferences	300.00
Gifts	500.00
Outreach donations	300.00
Bank Service Fees	420.00
Miscellaneous items	500.00
Miscellaneous items	0.00
Miscellaneous items	0.00
Miscellaneous items	0.00
Total	86,231.96
TOTAL EXPENSES	112,985.52
TOTAL MONTHLY NET INCOME	1,500.00

