



The Anglican Churches of Pictou County

31 December 2019 Annual Report

A.C.P.C. Annual Report 2019

Opening Prayer

Election of the chair of the meeting

Election of the secretary of the meeting (if necessary)

Approval of 2018 Minutes

Unfinished business from 2018 annual meeting

Business Arising from 2018 minutes

Communications: Report on the church's efforts to promote God's mission & to promote outreach in the church

Consideration of written reports with regards to assets, liabilities & investments made since the last annual meeting

Consideration of a written report of each committee of the church and the reception of reports of church organizations

New Business

Rector's Report

ACPC Chair's Report

ACPC Property Committee Report

SafeR Church 2019

Statistics

Financial Statement 2019

Detailed Report of Receipts & Expenditures

Budget 2020

Elections

Closing Prayer

The Anglican Churches of Pictou County AGM February 23, 2019

Contents:

Opening Prayer: lead by Rev. Darlene Jewers

Adoption of Agenda: Debbie / Fern, motion carried.

Annual Meeting Minutes – February 24, 2018

Everyone was to read before, and minutes need to be received - Jason / Debbie motion carried.

Business Arising

Question on SafeR Church each parish is responsible for themselves. Due to the differences that each parish/church has within its' buildings, parking and users.

Motion to Receive Reports - Anthony / Jennifer motion carried

Rector's Report

Joint or single vision; work needs to be done in each Parish to identify pros and cons. Darlene may be retiring in five years. At that time, will we have enough resources to have a full-time priest, i.e. financially, congregation etc? Advertised positions right now are for part-time rectors. Needs to be a discussion of joining together as one or combining of services; each of parish/church needs are different. Discussion led that each Parish would discuss their own needs with joint discussions on what is needed as a whole. (*Parish 1st; Joint 2nd*). We must look at all the Pros & Cons. We should look at ourselves first; we need to find out what our own parish members are feeling. What are our wants and needs? We need prayer and reflection and we need to be comfortable sharing. In the end we need to recognize each others' needs, wants and desires. We need to set up a committee as a whole, go back to individual parishes with plans, work on a questionnaire to get out to the wider congregation. First, we will need to form a committee to begin the study of us. Should go back to individual parish councils, bring to ACPC meeting. Looking at putting together a committee of three representatives from each parish plus rector, which would give a total of 10 peoples. The discussion will continue.

ACPC Chair's Report

Chairperson's report was sent in an e-mail, if not read, please read quickly, no questions

ACPC Property Committee Report

Report is attached, No questions.

Statistics

Reported within the financial report.

Financial Statement 2018

Report accepted Stacey / Ron motion carried.

Detailed Report of Receipts & Expenditures

Attached report for the closing of 2018.

SafeR Church

Off to a slow start, we are behind but will be meeting in the near future (April) to continue the process. Each church/parish has its own unique needs due to buildings, property and usage. (i.e. Sunday School, Choir, Outside groups, etc)

Budget

Much thanks to Stacey Ferguson for all her extensive work on our financial statements and budgets. There was a couple of questions on the expenses related to the Phone, which covers the business office phone, the phone in the rectory, the fax and internet. Question on the Advertisement in the New Glasgow News, this is a charge for the service list that is placed in the weekly paper. Question on the "space holders" within the financial statement, these are miscellaneous once in a time expense.

Additional questions on the Occasion Service fee was explained, covers the expenses for replacement priest when regular priest is on vacation.

Capitol Fund is for the repairs on the rectory, i.e. gutters, washroom, etc.

Discretionary fund, rector uses this fund to help those in need usually with gift cards or a small amount of cash.

Jason/ Anthony motion carried to accept budget by Debbie Beck

New Business

With many special services coming up within the busy Lent and Easter season and only one priest, we will be celebrating together and with the help from the Rev. Gary & Lee Sinclair.

- First service to be combined will be the 5th Sunday on March 31 and we will be at St. Bees', Westville, 11 am.
- Services of Palm Sunday with palms, we will join together at St. James', Pictou for 11 am.
- Question of Easter Sunday for Christ Church, St. James' and St. Bees with help from Rev. Sinclairs.
- Ash Wednesday service will be at St. Bees', Westville, after that each church will take a turn doing the Wednesday night services at 6:30 pm following the service there will be a bible study led by Deborah Beck. Wednesday night services will be a said eucharist, no hymns, and no sermon.

Bible Study Topics: *NO WONDER THEY CRUCIFIED HIM.*

- March 6 - Ash Wednesday - St. Bees - *Get Off The Fence*
- March 13 – Christ Church - *Complete The Circle Of Grace And Works*
- March 20 - St James' - *Control Your Pleasures*
- March 27 - St. Bees' - *Check Your Bags*
- April 3 – Christ Church - *Come Die With Me*
- April 10 – St. James' - *Follow Me*

Each church will do two Wednesday evening services.

No other new business discussion.

Elections

Chairperson: Dave – one more year

Vice Chair: Jennifer Chapman, ratified (3-year term) Dave/Fern motion carried

Secretary: Julie Wynands (1-year term) Dave/Debbie motion carried

Treasurer: Deborah Beck (1 year term) Julie/Dave motion carried

Synod Representatives: 2-year term (ACPC)

Rev. Darlene

Deborah Beck, St. James'

Jason Ferguson, Christ Church

Two alternates: Loretta Armsworthy, Christ Church

Antony Chapman, St. James'

Chair SafeR Church: Julie Wynands Dave/Debbie motion carried

Pictou County Council of Church:

St. James – Jennifer Chapman

Christ Church – Dave Harrison

St. Bees' - Julia Durrington

Rev. Darlene Jewers, Rector

Next meeting coming up 1st Tuesday of month, month will have to be checked.

Motion to Adjourn

Dave / Fern motion carried

Note from Rev. Darlene Jewers

Date: 02/22/2019

Attention all members of ACPC. It is very important for everyone to attend the AGM tomorrow. As many of you know, the Rev. Lee and Rev. Gary are covering service in the Parishes of Liscombe and Port Bickerton while Rev. Kristen is on maternity leave. That leaves only me for the Eucharistic services. With Lent, Holy Week, and Easter fast approaching, we must make plans for how these services will be covered, many of which include the Eucharist. The two particularly in question are Palm Sunday and Easter Sunday.

A suggestion was made that we could have a combined service on Palm Sunday, joining St. James congregation as they journey from worshipping in the hall back to the church. The suggestion around Easter Sunday was to have Christ Church join St. Bees at 9:15 then I would be able to go to St. James for 1:15. Your thoughts and input are encouraged and welcomed. These are challenging times with three parishes and only one priest, especially when two of the parishes have conflicting services times.

Blessings and I look forward to seeing you all tomorrow at 11am at St. Bees, and don,t forget the potluck!

Rev. Darlene

A.C.P.C. Rectors's Report 2019

“Christ has no body now but yours. No hands, no feet on earth but yours. Yours are the eyes through which he looks compassion on this world. Yours are the feet with which he walks to do good. Yours are the hands through which he blesses all the world. Yours are the hands, yours are the feet, yours are the eyes, you are his body. Christ has no body now on earth but yours.”— Teresa of Avila

We began the year by identifying the need for a visioning process that would look at the next five years. A team was established and we immediately recognized the need to get to know each other and to come together more often for worship and fellowship. We have met several times now and have planned a Family Fun Time which will involve all of ACPC coming together outside of a worship setting. This is actually a fresh expression of our church family as we come together for skits, stories, to share musical talents, or possibly offer up a few surprises! Also, The Gospel According to Johnny Cash is in the planning stages, an opportunity to invite the outside communities in and the proceeds will be allocated toward prison ministry in some form yet to be established.

The covenant review is intended to do two things: First, assess whether the lived experience of ministry is happening the way that the covenant anticipated, and if not, identify what needs to happen. Second, confirm that the Covenant document describes the ministry that the parish and rector are – or intended to be- engaged in.

From that review a draft covenant was written as well as a list of concerns about the ministry or life of ACPC which needed to be addressed. Some will be addressed by the visioning committee, Some are reminders about what will help make the ministry of the three parishes be more effective (communication, hospitality to visitors, being careful of the demands on people's energy) and some are merely naming the real challenges which we face, aging, demographic, financial sustainability.

The draft covenant was approved by ACPC council on October 29 and then commended to each parish for approval. It was approved by each council, signed and sent to the bishop's office.

From the review we have a commitment to team ministry of the rector, Honorary Assistant, and licensed Lay ministers, which includes these areas of ministry, worship, pastoral care, teaching and spiritual development. There is also a commitment to a new process to coordinate this work. There will be quarterly meetings of the LLMs and rector, monthly meeting of the rector, wardens, and ACPC chair and vice chair, which will focus on: how each parish is doing, the pastoral care needs that have been identified, and periodically, scheduling the services in ACPC, including homes of special care. Once services are scheduled, the rector will work with the wardens and LLMs of each parish to assign coverage for their services.

Pastoral Care is a priority in ACPC. There is a reconfirmation that home visits are a high priority for the Rector's own ministry, as well as a commitment to train some LLMs to do home communions

The Spiritual Development Committee has been revived and will meet bi-monthly. This meeting is open to all who are interested in the spiritual growth of ACPC and beyond. At the moment we have Deborah Beck leading bible studies during lent and Advent, Rev. Lee Sinclair will be leading prayer workshops, there is a secret prayer partner ministry coming together, and a travelling bible and brew the first Monday of each month. There are many and varying opportunities to learn and grow in our faith as well as meeting and getting to know each other.

There is also a commitment to clear and regular communication within ACPC and to the diocese of financial and other matters that the congregation need to know.

A covenant in ministry is not the job description for the rector, it is a commitment of what we do together. There is an expectation that members of the various teams attend the meetings or if unable follow up to keep informed of what is happening. Services and programs are scheduled at these meetings and communicated and posted so all of ACPC are informed. No one acts independently, we do it together.

We have new updated web site where you can visit to see what is coming up as well as check dates for conflicts when planning meetings and events. Thanks to Dave Harrison for his continued dedication to this ministry.

A huge thank you to all people of ACPC, for the wardens and councils, the ACWs, the organists and choirs, the Licensed Lay Ministers, the altar guilds, all who lead, for their ongoing commitment. Stay tuned for upcoming events and services as we move into 2020, a new decade, together.

Yours in Christ,
Rev. Darlene

A.C.P.C. Chair's Report 2019

This year we continued the practice of holding combined services revolving around the A.C.P.C. churches on fifth Sundays. These have been fairly well attended and provide a time of joint worship and fellowship for the entire A.C.P.C. Community.

As in the previous year, we have to schedule Sunday worship bearing in mind that the Rev Darlene is unable to lead worship in all the churches every Sunday. This means that at St James and Christ Church, there are two lay-led Morning Prayer services per month. At St Bees' there is one lay-led Morning Prayer per month. Every Sunday(except on Sundays when there is a Joint Service) there is an 8:00 am BCP Communion at Christ Church. The Licensed Lay Ministers are to be commended for their leadership in covering Morning Prayer when the Rev. Darlene is unavailable.

Many thanks to Rev White, Rev McCrae and the Rev's Sinclair for their help when Rev Jewers is unable to lead worship.

ACPC Council has continued the practice of holding their meetings bimonthly, rotating among the churches. Due to the lack of business and the number of other meetings that required council members presence, we decided to skip the December meeting and instead hold that meeting in January after the budget committee has finished their deliberations.

A.C.P.C. continues to support Loretta Armsworthy in her discernment process.

The third MORE Mission School was held at St Bees' on February 2, 2019, the fourth Mission School was held at St James' on February 1, 2020.

In November, the Vital Church Maritimes Conference was held in Truro. The Rev. Darlene and Jennifer Chapman attended and found parts of it very valuable.. The next Vital Church Conference is in the planning stage. There should be funding available to individuals, from the Diocese, to help defray the costs of lay attendance.

Diocesan Synod was held on May 23 to 25. The Rev Darlene Jewers, and two Lay Delegates (Jason Ferguson and Deborah Beck) represented A.C.P.C. . I was supposed to be in attendance as a Synod Delegate representing the Diocesan Lay Readers Association, however ill health prevented me from attending. One of the motions passed at Synod was the change of the name of Lay Readers to Licensed Lay Ministers. The reason for the name change was to recognize the increased role of these individuals within the diocese.

The Diocesan Licensed Lay Ministers Association is well represented by members of A.C.P.C. . I am completing my first year as Past Chair of the Association and member of the Board of Standards, the Rev. Darlene is a clergy representative to the Board of Standards, and Deborah Beck is the Regional Representative for the Association.

As part of the SAF'R Church initiative, it is required that those of us in positions of responsibility in each of the churches have criminal record checks performed and filed with the A.C.P.C. office. There is no cost for doing this as we are a volunteer organization. New council members need to have these completed if they have not done so already.

This year we completed the review of our Covenant with Rev Jewers. This was a lengthy process led by Archdeacon Sue Channen. A major outcome was the determination that we needed to improve communications. To this end, we have created a number of committees:

1. Wardens and Chair and Vice Chair of ACPC meet with the Rev Jewers monthly to informally discuss issues.

2. Spiritual Development Committee meets bi-monthly.
3. Licensed Lay Ministers meet quarterly.
4. Visioning Committee is composed of members from each parish, their goal is to “envision” our future.

We have one member of A.C.P.C. enrolled in the online Education for Ministry (EfM) course which I mentor. We, together with eight other students from across Canada, meet online every Sunday afternoon. Three students will graduate this year, leaving room for three or four new students in the Fall. I attended Training for Online Mentors in Kelownas, B.C. at the beginning of April. My training this year will likely be done online. Training for Face to Face Mentors will be held in Debert at the beginning of September, if any EfM Graduates or clergy are interested in attending, please contact me as soon as possible.

The A.C.P.C. Men’s Choir continues to support Clergy and Licensed Lay Ministers during services at High Crest Home, High Crest Place, Ivey’s Terrace and the Veteran’s Wing. Some of our members are unable to attend all our events due mainly to age. We are in dire need of new recruits! We are often helped out by members of the Stellarton Male Chorus.

The past year has again been a struggle financially for most of the parishes belonging to A.C.P.C. , we did manage, however, to meet all our financial obligations.

Email to and from the ACPC office email address is not always getting through. This particularly affects sympatico and sobeys.com email addresses. If you have one of those addresses, it is recommended that you address your email to acpc@bellaliant.net

I maintain the A.C.P.C. website. Those of you who have recently logged on will have seen that there are changes. The reason for the changes was that because the computer I was using was very old and the software was incompatible with my new computers, I had to purchase new software and rebuild the site. Please let me know of errors or news that you would like on the site. If I am not made aware of needed changes, I can’t change them! Please note, if you send me photographs, please make sure you have the permission of any identifiable people in the picture.

This year we needed to replace the rectory stove, fridge, washer and dryer! They were all worn out. They were used when they were installed and served the inhabitants of the rectory well. We now have new equipment with warranties!

At the beginning of January I was informed by Meredith that she had accepted an offer of a full time position elsewhere. I very regretfully accepted her resignation. Meredith spent time training her (at the time of writing) temporary replacement. Interviews were expected to be completed by the end of January and a permanent replacement hired. Meredith will be missed by all of us. I am sure you will all join with me in wishing Meredith well.

On behalf of A.C.P.C. Council I wish to thank Jason Ferguson, our Property Chair, for his hard (and often frustrating) work! I also want to thank all members of council for their support over the years.

As many of you are aware, this will be my last AGM as chair. I wish to thank everyone who has helped and advised me over the years. It is definitely time for a different person to take over this role. I have (mostly) enjoyed my time as chair.

David Harrison
Chair
Anglican Churches of Pictou County

Anglican Churches of Pictou County Property Committee Report as of December 31, 2019

2019 was a slow year for the Property Committee at the Rectory.

Near the end of May, there was a leak in the kitchen ceiling, which ended up being related to a leak around the shower head or the toilet. All repairs were made in a timely fashion.

Near the end of the summer, the refrigerator needed to be replaced, and then a couple weeks later the washer and dryer needed to be replaced, and that was all done by Simpson's in Trenton.

In closing, projects planned for 2020 will hopefully include, but not be limited to:

- Toilet/sink replacement in the lower bathroom
- Replacement of the rest of the gutters, if Council sees fit

Respectfully submitted,

Jason Ferguson

ACPC Property Chair

SafeR Church 2019 Parishes of St. James' Pictou, St. Bees' Westville, Christ Church Stellarton

SafeR Church was invoked several years ago and we here in ACPC family of churches missed the boat, as they say. We worked through the process in a couple of meetings realizing that all three parishes are well maintained physically and do take time to ensure that their facilities are safe and well maintained.

Throughout the years all three parishes have been very careful and on top of the idea of a SAFER Church community outside their physical walls as well as inside their physical walls. Which means we all were aware of the fact that not only can we all be "hurt and damaged" by those who would cause us harm, but we need to take steps in protecting ourselves and the community at large.

Knowing the people that are involved within our parishes I have no doubt regardless if SafeR Church was enacted or not, we were always very mindful that the need was there, not only protecting our resources and people, but we always ensured that when we were out and about representing our parishes that we maintained a high degree of discretion, respect and dignity.

Unfortunately, in this age, not all those that come through our doors, come into our lives and our church events are always have the "best intentions" in mind. Having worked with the congregations in different events over the years I can say we have been very lucky in the people that have participated within our church families. SafeR Church, in this day and age, is very much needed, if only to protect our good name and reputation of everyone that attend and supports our activities in and out of our physical buildings.

Our next meeting will be held in September 2020, and just a reminder to all, that new people that are coming on board to serve on our Councils will need to have their Police, Vulnerable & Child Abuse Check done at their local Police Office within 30 days of starting to serve. I cannot stress that point enough.

Thank you for allowing me the time to work through this process for the ACPC family of churches and we are all doing a wonderful, thoughtful and through job of keeping ourselves, our members and our communities safer.

Respectfully submitted

Julie M. Wynands

Chair, SafeR Church

ACPC Statistics 2019

	Marriages	Baptisms	Burials
St. Bees'	0	0	2
Christ Church	0	1	5
St. James'	0	0	3

Anglican Churches of Pictou County
Financial Statement Ending December 31, 2019

Opening Balance December 31, 2018		\$21,557.29
Receipts		
Total Revenue	\$94,658.76	
Expenditures		
Total Expenses	<u>\$ 105,821.58</u>	<u>\$(11,162.82)</u>
		<u>\$10,394.47</u>
Closing Balance December 31, 2019		\$10,394.47
<u>Bank Reconciliation</u>		
Bank Balance December 31, 2019	\$16,552.65	
O/S Cheques December 31, 2019	\$6,158.18	
Cheque Book Balance December 31, 2019	\$10,394.47	
O/S Cheques:		
1596	\$235.57 NSP	
1597	\$5,391.69 Dio	
1598	\$212.62 Bell Aliant	
1599	<u>\$267.43 Irving</u>	
	<u>\$6,158.18</u>	

**2018 Anglican Churches of Pictou County Detailed Report of
Receipts & Expenditures**

<u>Receipts:</u>	<u>Actual 2019</u>
Christ Church	29,652.00
St. James	32,431.20
St. Bees'	20,988.00
HST Rebate	2,088.11
Memorials	0.00
Repayment from other churches/persons	1,401.45
Miscellaneous	8,098.00
Miscellaneous	0.00
Miscellaneous	<u>0.00</u>
	94,658.76

TOTAL REVENUE

EXPENDITURES

CHRIST CHURCH RECTORY

Fuel	4,759.15
Power	1,093.03
Water	429.56
Maintenance	1,055.00
Capital Maintenance Projects	.00
Taxes	2,224.04
Insurance	1,212.34
Shaw Direct	276.53
Miscellaneous	3,105.90

Total Rectory Expenses **14,155.55**

OFFICE AND GENERAL ACPC EXPENSES

Stipend	45,201.89
Pension Admin Fee	759.62
Mileage	3,421.73
Office Manager Wages & Benefits	19,092.11
Phone - Cells	834.35
Phone - Office	2,483.02
Office Insurance	.00
Office Supplies	255.21
Church Service Supplies	1,277.51
Postage	194.35
The News	598.00
Photocopier Service Agreement	3,093.79
Photocopier Lease	1,536.36
Office equipment purchase/repair	330.01

Copyright Licensing	326.40
Web Site	225.26
Pictou County Council of Churches	100.00
Northumbria Regional Council	25.00
EFM Program	0.00
CAPP Program	0.00
Other Conferences/programs	1,102.85
Gifts	806.19
Outreach donations	100.00
Bank Service Fees	335.50
Occasional Services	150.00
Miscellaneous	9,416.88
Miscellaneous	<u>.00</u>
sub total	91,666.03
TOTAL EXPENSES	105,821.58

Anglican Churches of Pictou County 2020 Budget

<u>INCOME</u>	Total 2020
Monthly balance brought forward	10,400.00
Christ Church	31,680.00
St. James	34,656.00
St. Bee's	24,672.00
HST	1,300.00
Memorials	0.00
Repayment from other churches	0.00
Miscellaneous item	0.00
TOTAL REVENUE	92,308.00

EXPENDITURES

CHRIST CHURCH RECTORY

Fuel	5,550.00
Power	1,380.00
Water	429.56
Maintenance	900.00
Capital Maintenance Projects	1,000.00
Taxes	2,400.00
Insurance	1,460.00
Shaw Direct TV	276.00
Miscellaneous item	0.00
Total	13,395.56

OFFICE AND GENERAL ACPC EXPENSES

	Total 2020
Stipend	48,946.36
Pension admin fee	305.04

Mileage	4,596.00
Office Manager Wages & Benefits	17,181.00
Phone - cells	840.00
Phone - Office	2,630.00
ACPC Office insurance	12.00
Office Supplies	1,000.00
Church Service Supplies	1,025.00
Postage	432.00
The News	660.00
Photocopier service agreement	3,360.00
Photocopier Lease	1,536.36
Office equipment purchase/repair	360.00
Copyright Licensing	350.00
Web Site	240.00
Pictou Co. Council of Churches	25.00
Northumbria Regional Council	25.00
EFM Program	0.00
Laitry Conferences	600.00
Other conferences	1,100.00
Gifts	750.00
Discretionary Fund	525.00
Bank Service Fees	420.00
Occasional Service Fees	600.00
Miscellaneous items	500.00
Miscellaneous items	0.00
Miscellaneous items	0.00
Miscellaneous items	0.00
Total	88,018.76
TOTAL EXPENSES	101,414.32
TOTAL MONTHLY NET INCOME	1,293.68

Council Nominations 2019
(elected at the annual meeting)

Chair:

Vice Chair:

Secretary:

Treasurer:

Synod Delegates:

Pictou County Council of Churches Members: